

BODICOTE PARISH COUNCIL
MINUTES OF A PARISH COUNCIL MEETING
HELD ON WEDNESDAY 16th APRIL 2025
AT 7.15PM AT CHURCH HOUSE, CHURCH STREET

PRESENT: Cllrs. J. Washburn, A. Conley, K. Corrigan, C. Elmitt, D. Hingley, P. Jackson, R. Pattenden, J. Sacha and J. Slade

Christine Coles (Parish Clerk) and three members of the public

25/35. To receive apologies

Cllr Watts (personal)

25/36. Public session *(Members of the public are invited to address the council. The session will last for a maximum of fifteen minutes with any individual contribution lasting a maximum of 3 minutes)*

Three villagers were at the meeting expressing safety concerns on High Street by Goose Lane. Double yellow lines have been discussed before. The highway code has changed and cyclists and pedestrians have the right of way. The current junction is dangerous with parked cars nearby blocking lines of sight. Vehicles leaving Goose Lane have to pull out into the middle of the road to see oncoming traffic. High Street is part of the National Cycle network. The Parish Council were asked to flag this as a danger point to the Highway Authority.

Action: The Parish Clerk to contact Highways.

25/37. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

No interests were declared.

25/38. Acceptance of the minutes of the last meeting held on 19th March 2025

The minutes of the last meeting were approved and signed.

25/39. County Council and District Council matters

- *To receive reports from County and District Councillors*

Cllr Hingley reported that Cherwell District Council moved out of the Bodicote House site on 31st March. The old premises are secure and the recycling facilities remain in place.

Cllr Pattenden spoke about VE Day Celebrations. Banbury Town Council are supporting the event on 8th May and there will be a street party in the town centre.

- *To discuss the Section 106 Deed of Variation and legal fees relating to the transfer of land south of Blackwood Place and Molyneux Drive and north west of Cotefield Farm.* Cherwell District Council have started to prepare the Deed of Variation. The legal cost is approximately £2000.00 which the Parish Council will have to pay. This cannot come out the commuted sum as it would not be used for its specified purpose. It was agreed to accept the cost and ask CDC to proceed.

Action: The Parish Clerk to contact CDC.

At this point Cllr Hingley and Cllr Pattenden left the meeting to attend another.

Signed

Dated 21st May 2025

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25/40. Neighbourhood Plan

To note progress, next steps and create a focus group. Two consultation events have been planned to take place at Church House. The first event will take place on Saturday 3rd May 11-4pm and the second event on Wednesday 7th May 7-9pm. All the material has been printed including a flyer which will be distributed to every household. Villagers can complete an online or paper survey and the deadline is 31st May 2025. The flyer is on both noticeboards and the website.

25/41a. Planning matters; New applications

- 25/00686/F, Single storey side extension and a new front entrance porch at 31 Park End. Supported by PC.
- 25/00665/F, Replacement glazed roof to existing side extension, new windows and block up of existing door at 23 Sideleigh Road. Supported by PC.
- 25/00205/F, RETROSPECTIVE – Variation of condition 2 (plans) of 23/03472/F – change of design to rear elevation size at 30 Blossom Field Road. Supported by PC.

25/41b. Planning matters; determined

- 25/00087/F, Single storey rear extension at 33 Blackwood Place. Granted by CDC.

25/42a. Financial/administration report

- To note up to date bank balances

Total	£111,621.69 (excluding Bodfest a/c)
Business Premium Account	£82,523.22
Community Account	£218.00
Business Premium Account	£28,880.47
Business Premium Account (Bodfest)	£11,265.84

25/42b. Passing of invoices for payment

Cllr Slade proposed that the following accounts be approved for payment, seconded by Cllr Conley and carried unanimously. **IT WAS RESOLVED** that these payments be made:

- £4748.40 to Troy Hayes Planning Ltd (Initial site visit and preparation of material for consultation events)
- £807.96 To Parish Clerk (salary) and £72.40 to HMRC
- £25.00 to ONPA (NP work)
- £108.75 to Mrs P Evett (litter picking)
- £803.09 to Cherwell District Council (dog bin emptying)
- £1703.14 to Thomas Fox Landscaping (Cut 1)
- £101.28 to Microshade Business Consultants (emails)
- £210.00 to Vision ICT (website hosting and support)
- £90.00 to Vision ICT (website)

25/43. To discuss the following environmental matters

- *The quote to remove and dispose of the fencing at the Flyover.* Costs were received to remove and replace the fence but it was agreed at the last meeting to just remove the fence. The quote for removal only is £280.00 & VAT. It was agreed to accept the quote. *Action: The Parish Clerk to arrange for the work to be done.*
- *Changing smaller dog bins for larger ones.* Three dog bins are too small (Austin Road, Town Furlong and the top of Broad Gap) and overflow quickly.

Signed

Dated 21st May 2025

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It was agreed to replace with larger bins which will cost £242.00 each approximately & VAT. It was agreed to order six large bins to be delivered to the contractor in Whatcote.

Action: The Parish Clerk to order six large dog bins.

- *Repairs to the fence in the play area in Merlin Close.* The Parish Clerk and Cllr Jackson met the developer on site behind Merlin Close. One of the posts is rotten and making the fence lean forward. The developer may replace the post and fence.

Action: The Parish Clerk to chase the developer for an answer.

25/44. Matters for consideration at the next meeting

To put a new dog bin on Wykham Lane on the edge of the Colegrave field

25/45. To note next meeting date and time

21st May 2025 at 7.15pm

There being no other business the meeting finished at 7.58pm.

Signed

Dated 21st May 2025

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