

BODICOTE PARISH COUNCIL
MINUTES OF A PARISH COUNCIL MEETING
HELD ON WEDNESDAY 19th MARCH 2025
AT 7.15PM AT CHURCH HOUSE, CHURCH STREET

PRESENT: Cllrs. J. Washburn, K. Corrigan, A. Conley, C. Elmitt, D. Hingley, P. Jackson, J. Sacha, J. Slade and C. Watts

Christine Coles (Parish Clerk), District Councillor Blakeway and four members of the public

25/24. To receive apologies
Cllr Pattenden (personal)

25/25. Public session *(Members of the public are invited to address the council. The session will last for a maximum of fifteen minutes with any individual contribution lasting a maximum of 3 minutes)*

Three residents of Keyser Road were at the meeting following the work carried out to the grassed verge last month. They are known as The Friends of Keyser Road Pocket Park and asked the Parish Council to reinstate and properly maintain the shrub beds and trees on the open space. They consider that the PC's decision, without consultation or dialogue, to remove the environmentally rich and diverse fauna shrub beds and replace with mown grass will diminish the animal, bird and invertebrate species who use it as a habitat. The timing before the bird nesting season undermines the Parish Council's aims. The vandalism and anti-social behaviour has not been witnessed by the residents who overlook the green. A petition signed by 85 people who live in the area was handed over. A photo of a tree with ring bark was emailed through. Two other trees are dying.

In response to the tree photo, Cllr Sacha noted that ring bark has been brought to the contractors attention before in other areas of the village. Strimming can cause the damage and it is regrettable. Some trees have spats around the base and they can be effective in preventing damage. The matter will be raised with the contractor again.

Cllr Sacha spoke about the proposed plans which were agreed at the last meeting. The Parish Council had agreed to remove the shrubs and establish more wild areas. There are lots of brambles and nettles in the shrubs which require regular cutting back. Native shrubs of greater value in the future would be planted with a native tree and a circular bench. However if the residents feel strongly, the Parish Council can change their plans. It was agreed the Parish Council will tidy the area up and prepare a new plan and liaise with the residents. Once the plan is agreed, work will be carried out in the Autumn time as it is the end of the planting season. The dog bin was discussed as it is not big enough. There are no dog bins on the Cotefield Estate and this one is used by many people walking past. Once the estate is transferred to the Parish Council, dog bins will be installed.

One villager said how this issue had brought everyone together and they would make more use of the grass as a community area.

The residents of Keyser Road left the meeting. Councillors noted that although the residents were upset at the time, it was encouraging to see people feeling very strongly about where they live and wanting to adopt the area.

25/26. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*
No interests were declared.

25/27. Acceptance of the minutes of the last meeting held on 19th February 2025
The minutes of the last meeting were approved and signed.

25/28. To discuss work to the grassed area on Keyser Road
This was discussed and a new plan agreed under the Public Participation session.

25/29. County Council and District Council matters

- *To receive reports from County and District Councillors*
Cllr Hingley gave the following report. The budget was approved recently and is balanced for the year. The Local Plan consultation has closed. It will be submitted to the Planning Inspectorate in the summer. CDC are moving offices to Castle Quay on 31st March. The old site will be secure and looked after. Cllr Hingley to ask if the bottle banks can be used at the Bodicote House site. Work on the Local Government re-organisation continues. Cllr Blakeway spoke about the 5 year land supply. Plans are in place to address the shortfall. CDC are looking at better ways of working. Many councils are facing financial difficulties. CDC have identified lots of savings and will make sure they do not impact on residents.
- *To receive an update on the Transfer of the Cotefield Site* - Emails have been sent between Cala Homes and Cherwell District Council. The next step is for CDC to action the Deed of Variance and land transfer.
- *To receive an update on the Neighbourhood Plan following the meeting with the planning consultant* – An onsite meeting took place with Jon Herbert of Troy Hayes Planning. Mr Herbert had walked the village looking at open spaces, buildings and assets. Two consultation events will be organised and held at Church House. A focus group will be created to concentrate on the plan.

25/30a. Planning matters; New applications

- *25/00205/F, RETROSPECTIVE - Variation of Condition 2 (plans) of 23/03472/F - change of design to rear elevation size at 30 Blossom Field Road.* It was agreed to support.
- *25/00488/F, First floor side/rear extension above existing garage to create two bedrooms. Replace existing dual height conservatory to rear of property with dual height home office extension. Replace tile hanging with vertical timber boarding at 68 Wards Crescent.* It was agreed to support.
- *25/00443/F, Alterations to and conversion of garage to annexe at The Gables, Weeping Cross.* It was agreed to support.

25/30b. Planning matters; determined

- *24/03042/F, Removal of existing first floor chalet roof and erection of full second storey on existing footprint and new 55 degree double gable roof with solar pv panels. Erection of front porch, replacement of rear facing windows, new rooflights to front and rear, and new side facing window at Glen Barry, 19 Broad Gap.* Granted by CDC.

- 24/03380/F, First floor rear dormer extension at Hornton End, Broad Gap. Granted by CDC.
- 24/03403/TPO, G1 - 5 Sycamore trees - to reduce taller trees by 3m with lateral limbs/scaffolds reduced to balanced. Approx crown spread across the group is 20m and the height of the tallest of the trees is 18m with the shortest being approx 14m. These trees are 6m from structure with limbs overhanging the structure - subject to TPO 15/2000 at Holly House, Molyneux Drive. Granted by CDC.
- TPO (No 21) 2024, Various species of trees located on land at Bodicote House. The Order is confirmed.

25/31a. Financial/administration report

- To note up to date bank balances

Total	£126,655.60 (excluding Bodfest a/c)
Business Premium Account	£82,232.37
Community Account	£218.00
<u>Business Premium Account</u>	<u>£44,205.23</u>
Business Premium Account (Bodfest)	£12,716.44
- To approve the funding applications from the Bodfest allocation – Two requests were received and approved. The first is for the Brodey Centre. Mark Rogers is running this years London Marathon in support and in memory of Andy Stott who passed away recently (£1000.00). The second request is from Bodicote Bash. The Horse and Jockey pub have planned their second music event this year. This donation will provide adequate security in order to keep everyone safe (£500.00).
Action: The Parish Clerk to process the payments.
- To consider the quote for weed control. The cost is £365.00 & VAT per application. It was agreed to accept the cost.

25/31b. Passing of invoices for payment

- £108.75 to Mrs P Evett (litter picking)
- £90.00 to Vision ICT (website March)
- £807.76 to Parish Clerk and £72.60 to HMRC (March)
- £7080.00 to K Perkins (tarmac work on Kingsfield to basketball area and gate entrances). BWF will be making a contribution as some work was carried out to improve field entrances.
- £98.00 to Parish Clerk (2 x brown bin subscriptions for cemetery)
- £367.00 to KMS Litho (newsletter copying)
- £118.08 to Thomas Fox Landscaping Ltd (mowing of flyover)
- £101.28 to Microshade Business Consultants Ltd (emails)
- £604.80 to Thomas Fox Landscaping (work at Keyser Road)
- £576.90 to OALC (membership)

25/32. To receive the following correspondence

- OCC, Cherwell Street (Banbury) Bus Improvement Consultation – Have Your Say. Circulated.
- Villager, Spring 2025 Newsletter – The recent newsletter suggested that the RBL was responsible for the Remembrance Sunday Parade which is factually incorrect. The events including the parade are the responsibility of the local community. This will be corrected in the next newsletter.

25/33. Matters for consideration at the next meeting

To replace smaller dog bins with larger ones

25/34. To note next meeting date

Wednesday 16th April 2025. Parish Council meeting at 7.15pm and Annual Parish Meeting at 8pm.

There being no other business the meeting closed at 8.30pm.

Signed

Dated 16th April 2025

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DRAFT