

**BODICOTE PARISH COUNCIL
MINUTES OF A PARISH COUNCIL MEETING
HELD ON WEDNESDAY 15th JANUARY 2025
AT 7.15PM AT CHURCH HOUSE, CHURCH STREET**

PRESENT: Cllrs. J. Washburn, A. Conley, C. Elmitt, D. Hingley, P. Jackson, J. Sacha and J. Slade

Christine Coles (Parish Clerk) and three members of the public

25/01. To receive apologies

Cllr C. Watts (personal), Cllr R. Pattenden (personal)

25/02. Public session

Two villagers who live on the Cotefield Estate were at the meeting to ask the Parish Council if they knew when the transfer of the site would happen. They have just paid an invoice to Remus for maintenance of a strip of land. The residents have been in their house for over seven years. On site meetings were held with CDC and Cala Homes early last year to discuss the transfer but there has not been an update from CDC since last September. The Parish Clerk chases regularly. Cllr Hingley offered to help. The Parish Clerk to send him the last email.

25/03. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

No interests were declared.

25/04. Acceptance of the minutes of the last meetings held on 20th November and 4th December 2024

Both sets of minutes were approved and signed at the meeting.

25/05. County Council and District Council matters

- *To receive reports from County and District Councillors.*
Cllr Hingley gave the following update. There will be a reorganisation of local government and unitary authorities created. District Council's will be abolished. The leaders of OCC are interested to move quickly and get a conclusion. It is uncertain whether there will be one unitary or two or three for Oxfordshire. Oxford City are keen to expand their borders. Strategic authorities will be created at regional level. There have been no reforms since 1974. Cllr Elmitt asked about the Local Plan. Work is continuing and will still be valid. The timetable is the same. The move to Castle Quay will be on 17th February.
- *To receive an update on the Transfer of the Cotefield Site.* There is no update.
- *To discuss and agree the next steps to produce a Neighbourhood Plan following the feasibility study.* The feasibility study was well produced and informative and information picked out from the Local Plan. There are grants available up to £18K. It was agreed to continue moving forward.
- *To discuss the Proposed Submission (Regulation 19) Cherwell Local Plan Review December 2024 and agree a response.* The deadline has been extended to 25th February 2025. A formal response will be agreed at the next meeting.

- *OCC, Informal consultation on A4260 Speed limit reductions (Oxford Road). Councillors were in agreement to the speed limit being reduced along the Oxford Road.
Action: The Parish Clerk to respond.*

CLlr Sacha arrived at 7.40pm after attending to a personal matter.

25/06a. Planning matters; New applications

- *24/03270/F, Variation of condition 2 (Approved drawings) and removal of conditions 3 (Bricks), 4 (Scheduled of materials), 5(Driveway details), 6 (Cycle Parking), 7 (Replacement tree) of 23/01419/F at Silverdale, Weeping Cross. Supported by PC.*
- *24/03339/F, Pergola within garden to North and West of main house and small infill section to existing site boundary wall to North side of the site at Sunset, 3 Malthouse Lane. Supported by PC.*
- *24/03412/M106, Modification of Section 106 dated 18 November 2022 to vary the S106 attached to 19/02350/OUT to remove Clause 17 Mortgagee's Consent and delete and replace the wording in Paragraph 3 in the Second Schedule as the wording contains the Owner's borrowing capabilities on land at Deerfields Farm, Canal Lane. Comments made by PC.*
- *24/03403/TPO, G1 - 5 Sycamore trees - to reduce taller trees by 3m with lateral limbs/scaffolds reduced to balanced. Approx crown spread across the group is 20m and the height of the tallest of the trees is 18m with the shortest being approx 14m. These trees are 6m from structure with limbs overhanging the structure - subject to TPO 15/2000 at Holly House, Molyneux Drive. It was agreed to support.*
- *24/03380/F, First floor rear dormer extension at Hornton End, Broad Gap. It was agreed to support.*

25/06b. Planning matters; determined

- *24/02991/F, Porch extension, conversion of garage to habitable accommodation, extension to rear and enlargement of existing flat roof dormers at 13 Wards Crescent. Granted by CDC.*

25/07. To set the precept for 2025-26

Costs will increase in the coming year such as grass cutting, dog bin emptying, Clerks salary and insurance. Work will begin soon on a Neighbourhood Plan which will be an added cost. The reserve balances are more than adequate and it was agreed to increase the precept by 1%. 6 Councillors voted to increase and one was against the increase. It would be set at £39,160.00.

Action: The Parish Clerk to notify CDC.

25/08a. Financial/administration report

- *To note up to date bank balances*

Total	£132,186.54 (excluding Bodfest a/c)
Business Premium Account	£82,232.37
Community Account	£218.00
<u>Business Premium Account</u>	<u>£49,736.17</u>
Business Premium Account (Bodfest)	£14,016.44
- *To consider a donation to Volunteer Driver Service (VDS). The letter was circulated. To be considered at the next meeting once other forms have been completed by VDS.*

- *To receive an update following a training course for experienced Councillors.* The Chair and Cllr Slade attended a training course before Christmas and found it very informative. Councillors are elected representatives and the Parish Council has roles and responsibilities. OALC can be contacted by phone or email and Bodicote Parish Council are members. Only those present at a meeting can vote.

25/08b. Passing of invoices for payment

Cllr Sacha proposed that the following accounts be approved for payment, seconded by Cllr Conley and carried unanimously. **IT WAS RESOLVED** that these payments be made:

- £90.00 to Vision ICT (website December)
- £110.00 to M Rogers (Christmas Tree)
- £550.00 to J Whitworth Tree Surgery (cutting of outside boundary hedge at cemetery)
- £93.63 to Microshade Business Consultants Ltd (emails December)
- £805.72 to Thomas Fox Landscaping (cutting of inside boundary hedge at cemetery)
- £373.20 to Thomas Fox Landscaping (sweeping moss off path in The Rydes)
- £3150.00 to Troy Hayes Planning Consultancy Ltd (Feasibility Study for NP)
- £215.00 to Bodicote Church House (use of hall for meetings)
- £86.25 to Mrs P Evett (litter picking)
- £90.00 to Vision ICT (website January)
- Salary to Parish Clerk and tax (December and January)
- £93.63 to Microshade Business Consultants Ltd (emails January)

25/09. To receive the following correspondence (circulated)

- Wadworth & Co, The Plough Inn. Wadworth are working on investment plans to restore the pub to a lettable state. They are actively recruiting for new business partners to take on the pub.
- Villager, Cotefield Site Transfer. Already discussed.
- OCC, Climate Engagement Webinar on 29.01.25. Noted.
- OCC, National Highways and Transport Public Participation Survey 2024-25. Noted.
- OCC, Speed Limit on Wykham Lane. The Parish Clerk wrote to Highways to ask if the speed limit on Wykham Lane could be reduced from 60mph. The current consultation is part of the programme to review the speed limits on all the A-roads followed by B-roads across the county. There are many comparable sites where a 20mph limit adjoins a national speed limit though in some cases they have introduced a 'buffer' speed limit. They will review and assess Wykham Lane at this time although it is subject to funding and consultation.

25/10. Matters for consideration at the next meeting

Update on village gates

To discuss maintenance in Chapel Lane leading to the High Street

25/11. To note next meeting dates

29th January 2025 (NP meeting)

19th February 2025 (PC meeting)

There being no other business the meeting closed at 8.30pm.

Signed

Dated 19th February 2025

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