

Members are summoned to attend an Annual meeting of Bodicote Parish Council to be held
at Church House, Church Street, Bodicote on Wednesday 21st May 2025 at 7.15pm

Agenda

25/46. Elections

- Election of Chair
- Election of Vice-Chair

25/47. To receive apologies

25/48. Public session *(Members of the public are invited to address the council. The session will last for a maximum of ten minutes with any individual contribution lasting a maximum of 3 minutes)*

25/49. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

25/50. Acceptance of the minutes of the last meeting held on 16th April 2025

25/51. County Council and District Council matters

- To receive reports from County and District Councillors
- To receive an update on the transfer of land south of Blackwood Place and Molyneux Drive and north west of Cotefield Farm

25/52. To note progress to date of the Neighbourhood Plan

25/53a. Planning matters; New applications

25/53b. Planning matters; determined

- 25/00205/F, RETROSPECTIVE – Variation of Condition 2 (plans) of 23/03472/F – change of design to rear elevation size at 30 Blossom Field Road. Withdrawn by applicant.
- 25/00665/F, Replacement glazed roof to existing side extension, new windows and block up of existing door at 23 Sideleigh Road. Granted by CDC.
- 25/00665/F, Single storey side extension and a new front entrance porch at 31 Park End. Granted by CDC.
- 25/00443/F, Alterations to and conversion of garage to annexe at The Gables, Weeping Cross. Granted by CDC.

25/54. Governance

- To review and agree the risk assessment for 2025/26
- To adopt Model Standing Orders 2025 and Financial Regulations 2025
- To adopt the following policies
 - Biodiversity
 - Privacy
 - Equality and Diversity
 - Councillor and Clerk Training
- To review dates and place of meetings for 2025/26

25/55a. Financial/administration report

- To note up to date bank balances
- To approve the budget sheet for 2025/26
- To consider a debit card for council purchases
- To discuss the insurance renewal and consider a Fixed Rate agreement for 3 years with Clear Councils
- To approve the S137 spending limit for 2025/26

- f) To approve a new funding application from the Bodfest allocation
- g) Internal Audit
 - i. To receive and review the report from the Internal Auditor
- e) External Audit
 - I. Section 1 – To consider and respond
 - II. Section 2 – To consider and agree the figures
 - III. Electors Rights – To note the dates for the Exercise of Public Rights
 - IV. Statement of Variance – To consider the Draft Statement of Variance

25/55b. Passing of invoices for payment

- £52.00 to ICO (Data protection fee renewal)
- £70.00 to Community First (membership)
- £165.00 to Mr M G Rogers (NP banners)
- £13.98 to Parish Clerk (stationery for NP consultation events)
- £240.00 to Troy Hayes Planning Ltd (NP printing)
- £105.00 to Mrs P Evett (litter picking)
- £2086.18 to Thomas Fox Landscaping (grass cutting)
- £101.28 to Microshade Business Consultants Ltd (emails)
- £90.00 to Vision ICT (website)
- £807.76 to Parish Clerk (salary) and £72.60 to HMRC
- £90.34 to Parish Clerk (expenses)
- £2000.00 to Cherwell District Council (Deed of Variation fee for the transfer of the land south of Blackwood Place and Molyneux Drive and north west of Cotefield Farm)
- £302.40 to Account-Ant (Yorkshire) Ltd (internal audit)

25/56. To discuss setting up a community bike health check event and the promotion of local cycleways

25/57. To discuss the following environmental matters

- The Quote to install a new dog bin on Wykham Lane, to install larger dog bins to replace smaller dog bins, to strim the verge on Water Lane every two weeks and to trim back overgrown vegetation at Weeping Cross on the footpath near the sign

Work in cemetery

- To re-edge the pathways and remove the spillover of soil and silt on the kerb lines
- To carry out an application of herbicide to the wall at the cemetery to keep the weeds at bay six times a year

25/58. To receive the following correspondence

- 4th Corner Landscaping, New Services
- Villager, Anti social behaviour in the cemetery

25/59. Matters for consideration at the next meeting

25/60. To note next meeting date and time

C Coles

Christine Coles (Parish Clerk/RFO)

16.05.25